
2002 Year-End Report



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Town Manager's Message

It is my pleasure to present to the community and Town Board of Gardnerville the annual report for calendar year 2002. Highlighted within this short report are the activities and accomplishments of the community's government.

2002 was an exciting year for the community of Gardnerville. Residential and commercial developments enhancing our quality of life and neighborhoods, capital infrastructure improvements, revitalization efforts within the downtown core, renewed efforts to preserve community historical buildings and heritage, and continued partnering with public and private agencies were prevalent throughout the year.

The future for the community is bright-the leadership of the Town Board in the implementation of the Strategic Plan, the support of our residential neighborhoods and business community, and Town staff's dedication to serve the community in the best possible manner provide a firm foundation from which to embark towards this future.

Town Administration

- Town hosted the Nevada League of Cities 43rd Annual Conference.
 - Town Hall and parking facility acquisition in the downtown core culminated years of planning. Town Hall parking facility constructed with a joint use agreement with the adjacent property owner to provide community parking within downtown. Staff installed landscaping and renovated building interior. No reduction in services or tax increases associated with this project.
 - Town operations manual revisions and updating continued. Thirteen policies and procedures were developed, reviewed, adopted, and implemented. Staff continues to work towards accreditation through the American Public Works Association.
 - 43% of staff enrolled in continuing professional education programs again this year.
 - Town Boards of Gardnerville and Minden continued to meet semi-annually for joint planning discussions.
 - Board Member Tom Cook re-elected as 3rd Vice President of the Nevada League of Cities.
 - The Town Maintenance Management software was continually updated with new inventory, maintenance tasks and cycles, and new infrastructure/equipment.
 - Town partnered with the Nevada Small Business Development Center, Douglas County, the Town of Minden, and Carson Valley Chamber of Commerce to develop and implement a "Business Enrichment Program" to identify and nurture area businesses.
 - Identification of historic buildings for recognition on State and Federal Registers of Historic Places commenced. The Gardnerville Branch Jail building was nominated for
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both State and National Registers of Historic Places, with staff working closely with the State Historic Preservation Offices.

- Town negotiated the purchase of the Gardnerville Branch Jail contingent upon Historical Register designations.
- Warehouse shelving installed for storage of supplies and critical spares at the maintenance facility.
- Presentations made by Town staff to numerous civic groups and government agencies on Town projects, strategic plan, and construction projects.
- Computer based staff training program implemented.
- Town featured numerous times in local and regional newspapers and reports produced on local access cable television.

Public Works-Road Division

- 30 new street sections were constructed by developers and accepted or scheduled for acceptance by the Town.
- Town negotiated cost sharing of conduit installation in the downtown core for removal of existing overhead utilities with Douglas County and the Nevada Department of Transportation.
- Plans developed and finalized for decorative lighting installation in the downtown core.
- Completed software upgrades to the computerized Pavement Management System.
- First "Utility Coordination Meeting" held with utilities and local governments to coordinate roadwork objectives for the year.
- High School Street between US 395 and Carson Valley Middle School was completely reconstructed.
- Three street sections constructed (Ezell 2 and 3; Slaughterhouse 1) after seven years of planning.
- Major asphalt patching program needs identified and prioritized for Spring 2003 construction.
- In-house crack sealing program continued. The crack sealing program was updated and revised for year 2003 implementation.
- Asphalt surface sealing program continued with over 500,000 square feet of asphalt serviced.
- Pothole-patching program continued with an additional 10 street sections repaired.
- Right-of-way weed control program continued.

- Street sweeping frequencies continued with regular monthly sweeping and bi-weekly fall sweeping.

Public Works-Storm Water Division

- Phase III Water Quality enhancement improvements completed at Martin Slough Park.
- Staff updated and revised the Town storm water drainage system inventory with data being placed to the MP2 Maintenance Management System.
- Storm drainage piping replaced on US 395 at Centertown.
- Town cost shared piping replacement of the Dreyer Ditch pipe with property owner, Douglas County, and Town of Minden.
- Staff began developing storm water modeling and system requirements analysis to provide a basis to implement possible impact fees and a storm water utility. The Town's Storm Water Capital Improvement Program will be combined with the Town of Minden's in 2003.
- Chichester Phase 8 detention pond improvements completed.
- The Eddy Street Storm Drain Replacement Project was designed and bid.

Parks and Recreation

- Martin Slough Park Nature Trail completed.
- Heritage Park Phase II improvements consisting of irrigation system upgrades, sidewalks, additional planter areas, and decorative lighting completed.
- 1st Annual Arbor Day Celebration held in October with Gardnerville Elementary school students planting trees at Heritage Park.
- Town submits application for recognition as a "Tree City, U.S.A" after fulfilling all requirements for this recognition.
- Heritage Park stage/gazebo/amphitheater enters design phase through a partnership with the American Society of Civil Engineers providing pro bono design services.
- Town partnered with Bently Nevada to plant 39 trees and approximately 100 shrubs at Heritage Park. Funding for project through a grant and Bently contribution.
- Town partnered with Bently Nevada to re-sod major areas along the new Ezell Extensions.
- Town staff installed irrigation and sod on the former ball at the south side of Heritage Park.
- Town hosted two "Concerts in the Park" and the Nevada Shakespeare Festival at Heritage Park.
- Two civic groups donate five benches and various trees for Heritage Park.

Health and Sanitation

- Replacement trash collection vehicle bid completed.

Respectfully submitted,

James E. (Jim) Park, Jr., C.P.M., CPO, MBA

Gardnerville Town Manager